GENERAL INFO	<u>ORMATION</u>	
STREET NUMBER:	STREET DIR PREFIX:	STREET NAME:
STREET SUFFIX:	STREET DIR SUFFIX:	UNIT #:
COUNTY:	CITY:	STATE:
ZIP CODE:		
BUILDING #:		
$\overline{TRANSACTION\ TYPE:}\ \Box$	SALE □ LEASE	
LIST PRICE:	ON MARKET DATE:	/ / EXPIRE DATE: / /
CCR: ☐ YES ☐ NO		
PROPERTY SUB TYPE /	DESCRIPTION: (CHECK ONE)	
☐ CHRUCH		
□ HEALTH CARE: □ AC	UTE CARE HOSPITAL	
□ HOTEL/MOTEL: □ EC	ONOMY/LIMITED SERVICE □ FU	LL SERVICE
□ INDUSTRIAL: □ BUSII	NESS PARK □ CONDO □ DISTIR	BUTION FLEX SPACE MANUFACTURING OTHER
□ R&D □ REFRIGERATE	ED/COLD STORAGE □ SELF STO	RAGE □ SHOWROOM
☐ TRUCK TERMINAL/HU	JB/TRANSIT □ WAREHOUSE	
□ LAND: □ COMMERICA	AL/OTHER 🗆 INDUSTRIAL 🗆 LEA	SED LAND □ MULTI-FAMILY □ OFFICE
☐ RESIDENTIAL SUBDIV	'ISION □ RETAIL □ RETAIL PAD	
□ MULTI-FAMILY : □ GA	RDEN/LOW-RISE □ GOVERNME	NT SUBSIDIZED □ MID/HIGH-RISE
☐ MOBLIE HOME/RV CO	MMUNITY MULTI-UNIT	
\square OFFICE : \square BUILDING	☐ BUSINESS PARK ☐ CONDO ☐	☐ INSTITUTIONAL/GOVERNMENT ☐ MEDICAL ☐ R&D
	ΕR	
☐ RETAIL: ☐ ANCHOR [☐ COMMUNITY CENTER ☐ CON	VENIENCE/SERVICE/GAS STATION □ DAY CARE/NURSERY
☐ FREE STANDING ☐ N	EIGHBORHOOD CENTER □ OUT	LET CENTER REGIONAL CENTER/MALL RESTURANT
☐ RETAIL(OTHER) ☐ RE	TAIL PAD SPECIALTY CENTER	R \square STREET RETAIL \square STRIP CENTER \square SUPER REGIONA
CENTER □ VEHICLE RE	LATED	
- SDECIAL DUDDOSE:	☐ MADINA ☐ MIVED LISE ☐ OTH	ED

GENERAL INFORMATION RECREATION: (CHECK ALL THAT APPLY) CLUBHOUSE | FITNESS CENTER | GOLF COURSE | MARINA/DOCK | PLAYGROUND | POOL-COMMUNITY RACQUETBALL | STABLES | SWIM TEAM | TENNIS COURTS | TENNIS TEAM | VOLLEYBALL SELLER: (CHECK ALL THAT APPLY) | BANK | BUILDER | CORPORATE | COURT ORDER | DEVELOPER ESTATE | HOMEOWNER/OWNER | INSTITUTION | INVESTOR | OTHER | RELOCATION ELEMENARY SCHOOL: ______ MIDDLE SCHOOL: ______

PUBLIC REMARKS:(1000 Characters max)

DIRECTIONS:(300 Character max)

SYNDICATION REMARKS: (1000 Characters max) If you leave this blank, Public Remarks will automatically be copied into this field.

Listing Agent/Office

AGENT ID:
CO-LIST AGENT ID:
$\overline{AGENCY:} \ \square$ EXCLUSIVE AGENCY \square EXCLUSIVE RIGHTS TO SELL \square LIMITED SERVICE LISTINGS
BUYERS AGENCY: □ YES □ NO
BUYER AGENCY TSB:
<u>NO AGENCY:</u> □ YES □ NO
NO AGENCY TSB:
SUB AGENCY: ☐ YES ☐ NO
SUB AGENCY TSB:
<u>VARIABLE RATE COMMISSION:</u> □ YES □ NO
VARIABLE RATE DESCRIPTION:
LIST TEAM NAME:

CONDITIONS INFORMATION

DOCUMENTS LIST: \square AERIAL PHOTO \square APRAISAL \square BOUNDARY SURVEY \square COVENANTS
\square DEED RESTRICTIONS \square ENVIRONMENT STUDY \square EQUIPMENT \square FLOOR PLAN \square IMPACT STUDY \square LEASE
\square LEGAL DESCRIPTION \square MORTGAGE \square NONE \square OTHER \square OTHER-SEE REMARKS \square PERCOLATION TEST
\square PLAT MAP \square PLOT MAP \square PROFIT & LOSS STATEMENT \square RESTRICTIONS \square SEPTIC CPMT \square SEPTIC SYSTEM
\square SEWER MAP \square SITE PLAN \square SOIL ANLYSIS \square SOIL MAPS \square TOPOGRAPHY \square TRAFFIC COUNT
SALE INCLUDES: \square BUILDING \square BUSINESS \square EQUIPMENT \square INVENTORY \square LAND \square OTHER
POSSESSION: \square 3-7 DAYS AFTER CLOSE \square AFTER CLOSE \square AT CLOSING \square IMMEDIATE \square LEASED
NEGOTIABLE □ OTHER □ PRIOR TO CLOSE □ SEE AGENT REMARKS
$\underline{\textit{MAY SELL:}} \ \Box \ 1031 \ \Box \ ARM \ \Box \ ASSUME \ \Box \ CONSTRUCTION \ \Box \ CONVENTIONAL \ \Box \ CREDIT \ REPORT \ REQUIRED$
\square EQUITY \square FHA \square FHLMC APPOVAL \square FNMA APPOVAL \square GHFA LOAN \square LEASE OPTION \square LEASE PURCHASE
\square NON-QUALIFYING \square OTHER \square OWNER 1 ST \square OWNER 2 ND \square PRIVATE \square QUALIFYING
☐ REALEASE OF ELIGIBILITY ☐ REALEASE OF LIABILITY ☐ USDA ☐ VA ☐ WRAP AROUND
SPECIAL LISTING CONDITIONS: ☐ AUCTION ☐ MATERIAL RELATIONSHIP ☐ NOTICE OF DEFAULT ☐ PROBATE
□ REO □ SHORT SALE □ STANDARD EXCLUSIONS:
LAND LEASE: YES NO
LAND LEASE AMOUNT:
LAND LEASE AMT FREQUENCY:
LAND LEASE EXPIRE DATE:/

LEASE

LEASE TYPE:
\Box FULL SERVICE \Box GROSS \Box INDUSTRIAL GROSS \Box MODIFIED GROSS \Box MODIFIED NET \Box NNN \Box OTHER
LEASE UNIT:
□ \$/AMT/MONTH □ \$/AMT/YEAR □ \$/SF/MONTH □ \$/SF/YEAR
LEASE TERM:
☐ 1 YEAR ☐ 3 MONTH ☐ 6 MONTH ☐ LEASE ☐ LEASE OPTION ☐ LEASE PURCHASE ☐ MONTH TO MONTH
□ MULTI-YEAR

EXTERIOR

PARKING SPACES:
GARAGE UNITS:
FENCING: □ BARBED WIRE □ BRICK □ CHAIN LINK □ CONCRETE □ CONCRETE BLOCK □ CROSS
\Box ELECTRIC \Box INVISIBLE \Box ORNAMENTAL METAL \Box PICKET \Box POST AND RAIL \Box PRIVACY \Box SPLIT RAIL
\Box STONE \Box VINYL(PVC) \Box WIRE MESH \Box WOOD \Box WROUGHT IRON
OTHER STRUCTURES: ☐ BARN ☐ GAZEBO ☐ GREEN HOUSE ☐ OTHER ☐ OUT BUILDING ☐ PLAY HOUSE
\square POND HOUSE \square POOL HOUSE \square SHED \square STABLES \square STORAGE BUILDING \square WORKSHOP
STORAGE FACILITY: □ DIESEL □ EQUIPMENT □ FEED □ GASOLINE □ GRAIN □ HAY □ NONE □ OTHER
□ PROPANE

STRUCTURE

ADA FEATURES: ☐ YES ☐ 1	OV		
ADA FEATURES: ☐ 30' DOC	DRS □ BIG BATH □ HI	GH GARAGE □ L	EVERED □ LOW COUNTERS
\square LOW SWITCHES \square NO S	TEPS \square NONE \square OTH	ER □ RAMP ACC	ESS SHOWERS WIDE HALLS
FULL BATHS:	HALF BATHS:	BEDS:	CONDO: ☐ YES ☐ NO
# OF BUILDING UNITS:	BUILDING NAME:		# OF BUILDING STORIES:
PROPERT ATTACHED:	ES □ NO #OF UNIT	STORIES:	BUILT TO SUIT: ☐ YES ☐ NO
SQFT:	_		
SQFT: \square APPRAISAL \square BUI	LDER □ FLOOR PLAN	☐ HOMEOWNER	R □ MEASURE □ OTHER
☐ TAX ASSESSOR			
UNIT FLOOR:	YEAR BUILT:		-
LOADING: CONVEYOR	DOCK DRIVE THR	U DOOR 🗆 ELEV	ATOR □ NONE □ OTHER
☐ OVERSIZED DOOR ☐ RA	IL SIDE		
BUILDING FEATURES: ☐ 10)+ CEILING □ ATRIUM	☐ DISPLAY ☐ DF	RIVE THROUGH □ LAUNDRY □ LIVE IN
☐ OTHER ☐ OUTSIDE STOR	RAGE □ RECREATION	I AREA □ RESTR	OOM □ SIGNAGE □ SUNROOM HEATED
□ VENDING			
STYLE: □ A-FRAME □ ARC	HITECHTURAL □ BUN	GALOW □ CAPE	COD □ COLONIAL □ CONTEMPORAY
☐ COUNTRY/RUSTIC ☐ EU	ROPEAN 🗆 FRENCH P	ROVINCAL □ LO	FT □ LOW COUNTRY □ MANUFACTURED
☐ MOBILE ☐ MODULAR ☐	OTHER \square RANCH \square S	SPANISH 🗆 TRAD	ITIONAL □ TUDOR □ VICTORIAN
MISC EQUIPMENT: □ COMF	PRESSOR CONVEYO	OR □ ELEVATOR	☐ FIRE ALARM ☐ FIXTURES
☐ FREIGHT ELEVATOR ☐ F	UEL PUMP FURNIT	URE □ MACHINE	RY □ NONE □ OTHER □ POLE SIGN
☐ ROOF SIGN ☐ SECURITY	✓ SECURITY LIGHT [☐ SPINKLER	
COMMON WALLS: ☐ 1 COM	IMON WALL □ 2 COM	MON WALLS □ 3	COMMON WALLS □ NO COMMON WALL
☐ NO ONE ABOVE ☐ NO ON	NE BELOW		

STRUCTURE

$\underline{\mathit{construction:}}\ \Box\ ALUMINUM\ \Box\ ASBESTOS\ \Box\ BRICK\ \Box\ BRICK/SIDING\ \Box\ CEDAR\ \Box\ CINDER\ BLOCK$
\square CONCRETE SIDING \square FRAME \square GP/LP SIDING \square LOG \square MASONITE \square METAL SIDING \square OTHER
\square PRESS BOARD SIDING \square ROUGH-SAWN SIDING \square SIDING \square STEEL \square STONE \square STONE/FRAME
\square STUCCO UNKOWN \square STUCCO-EIFS \square STUCCO-HARD COAT \square TABBY \square VINYL \square WOOD
ENERGY FEATURES : □ DOUBLE PANE/THERMO □ ELECTRIC AIR FILTER □ ENERGY STAR
\square EXTRA INSULATION \square LEEDS \square NAHB GREEN \square NONE \square OTHER \square PROGRAMABLE THERMOSTAT
\square RIDGE VENTS \square ROOF TURBINES \square ROOF VENT FANS \square STORM DOORS \square STORM WINDOWS
STURCTURE: ☐ BOARDED UP ☐ CONDEMED ☐ COSMETIC REPAIRS ☐ NO POWER ☐ RENOVATED
□ RESTORED □ SHELL □ STRUCTURAL REPAIRS □ TAX INCENTIVES □ UNRESTORED □ UPDATED
BUILDING CLASS: A B C
FOUNDATION: ☐ BLOCK ☐ BRICK ☐ CONCRETE ☐ NONE ☐ OFF GROUND ☐ OTHER ☐ PEIR
□ RAISED SLAB □ SLAB
ROOF: □ ASPHALT □ COMPOSITION □ CONCRETE □ COPPER □ METAL/STEEL □ OTHER
☐ ROLLED RUBBER ☐ SLATE ☐ TAR/GRAVEL ☐ TILE ☐ TIN ☐ WOOD SHINGLE

INTERIOR INFORAMTION

<u>APPLIANCES:</u> □ COMMERCIAL GRADE □ CONVECTION OVEN □ COOKTOP-SEPARATE
\Box DISHWASHER \Box DISPOSAL \Box DOUBLE OVEN \Box DRYER \Box ELECTRIC \Box FIREPLACE \Box FREEZER
\square FURNISHED \square GAS \square HOOD FAN \square ICE MAKER MACHINE \square ICE MAKER CONNECTION
\Box INDOOR GRILL \Box INSTANT HOT WATER \Box MICROWAVE \Box NONE \Box RANGE \Box RANGE/OVEN
\square REFRIGERATOR \square SELF-CLEAN OVEN \square SINGLE OVEN \square TRASH COMPACTOR
\square W/D CONNECTION \square WARMER OVEN \square WASHER \square WINE CHILLER
BASEMENT: ☐ BATH FINISHED ☐ BATH STUBBED ☐ BOAT DOOR ☐ CRAWL SPACE ☐ DAYLIGHT
\square EARTHEN \square ENTRANCE-INSIDE \square ENTRANCE-OUTSIDE \square FINISHED ROOMS \square FULL \square NONE
□ PARTIAL FINISHED □ UN-FINISHED □ WALK OUT
FLOORS: □ BRICK □ CARPET □ CERMIC □ CONCRETE □ HARDWOOD □ MARBLE □ OTHER
\square PARQUET \square SLATE \square TERRAZO \square TILE \square VINYL \square WALL TO WALL CARPET \square WOOD
ELEVATOR: □ YES □ NO

PROPERTY

ROAD SURFACE: ☐ ASPHALT ☐ BRICK ☐ COBBLESTONE ☐ CONCRETE ☐ CURB ☐ CURB & GUTTER ☐ DIRT
☐ GRAVEL ☐ NONE ☐ OTHER ☐ PAVED ☐ SHELL ☐ STONE ☐ UNPAVED
IMPROVEMENTS: ☐ CROSS FENCE ☐ CURB & GUTTER ☐ CURBS ☐ FENCING ☐ IRRIGATED ☐ NONE
\square OPEN LAND \square OTHER \square SIDEWALK \square STREET LIGHTS \square UNDERGROUND UTILITES
TOPOGRAPHY: \square EXCEPTIONAL VIEW \square FILL NEEDED \square FLOOD ZONE \square FLOOD ZONE-SOME AREAS
\square LEVEL LOT \square OPEN \square OTHER \square ROCKY \square ROLLING-GENTLE \square ROLLING-ROUGH \square SLOPING \square STEEP
□ WOODED-HEAVY □ WOODED-PARTIAL
PRESENT USE: ☐ BUSINESS ☐ CAR SERVICE ☐ CHURCH ☐ CONSTRUCTION ☐ FOOD SERVICE
\Box FRANCHISE \Box HISTORIC \Box HOTEL \Box INDUSTRIAL \Box MARNIE \Box MEDICAL \Box MOBILE HOME \Box NONE
\square OFFICE \square OTHER \square PROFESSIONAL \square PUD \square RECREATIONAL \square RESIDENTIAL \square RETAIL
\square SINGLE FAMILY \square SPEICAL USE \square VACANT \square WAREHOUSE \square WAREHOUSE(RF) \square WHOLESALE
LEGAL DESCRIPTION;
BUILDING STORIES ALLOWED: ROAD FRONTAGE FEET:
LOT DIMENSIONS:POSTAL CITY:
<i>PARCEL NO./PIN</i> : # of LOTS:
DISTANCE TO ELECTRIC: DISTANCE TO GAS:
DISTANCE TO SEWER: DISTANCE TO WATER:
ROAD RESPONSIBILTY: ASSOCIATION CITY COUNTY FEDERAL PRIVATE STATE
ZONING:
ZONING DESCRIPTON: ☐ AGRICUTURAL ☐ COMMERCIAL ☐ MIXED USE ☐ MULTI FAMILY ☐ SINGLE FAMILY

SYSTEMS

CABLE: ☐ CABLE ACCESS ☐ CABLE IN STREET ☐ CABLE READY ☐ NONE
COOL UINTS:
COOL SOURCE: \square ELECTRIC \square GAS \square NONE \square OTHER \square SOLAR
COOL TYPE: \square CENTRAL \square COMMON \square HEAT PUMP \square NONE \square OTHER \square WALL UNIT
□ WHOLE HOUSE FAN □ WINDOW □ ZONED
ELECTRIC: ☐ 110 VOLT ☐ 220 VOLT ☐ 3 PHASE ☐ 440 VOLT ☐ RV 30 AMP ☐ RV 50 AMP
HEAT UNITS:
HEAT SOURCE: \Box ELECTRIC \Box GAS \Box NONE \Box OIL \Box OTHER \Box PROPANE \Box SOLAR \Box STEAM \Box WOOD
HEAT TYPE : \square BASEBOARD \square CENTRAL \square COMMON \square FLOOR FURNACE \square FORCED AIR
\square HEAT PUMP \square OTHER \square RADIATOR/RADIANT \square SPACE HEATER \square WALL UNIT \square ZONED
GAS: □ NATURAL GAS □ PRIVATE LP TANK
<u>SEWER:</u> □ GRINDER PUMP □ NONE □ PUBLIC SEWER □ SEPTIC TANK □ SEWER IN STREET
□ STORM SEWER □ UNKOWN
TELEPHONE: □ INSTALLED □ AVAILABE □ DSL
<u>UNDERGROUND UTILITES:</u> □ YES □ NO
WATER: ☐ COMMUNITY WELL ☐ NONE ☐ PRIAVTE WELL ☐ PUBLIC WATER ☐ UNKOWN
WATER HEATERS:
WATER HEATER TYPE: ☐ ELECTRIC ☐ GAS ☐ NONE ☐ SOLAR
OF SEPARATE ELECTRIC METERS:
OF SEPARATE GAS METERS:
OF SEPARATE WATER METERS:

FINANCIAL

ASSOCIATION: ☐ YES ☐ NO	ASSOCIATION FEE AMOUNT:
ASSOCIATION FEE FREQUENCY:	\square ANNUAL \square QUARTERLY \square MONTHLY \square BI-MONTHLY \square WEEKLY
□ ONE-TIME □ NONE	
ASSOCIATION NAME:	
ASSOCIATION PHONE:	
CONDO/TOWNHOUSE FEE AMOU	NT:
CONDO/TOWNHOUSE FEE FEQUI	NCY: □ ANNUAL □ MONTHLY □ QUARTERLY □ NONE
FLOOD INSURANCE: NO YES	S □ UNKOWN
ANNUAL FLOOD INSURANCE AM	DUNT:
SUB LEASE: ☐ YES ☐ NO	
TAX YEAR:	ANNUAL TAX:
ANNUAL INSURANCE:	AUNNUAL UTILITES:
ANNUAL EXPENSES:	GROSS EXPENSES:
GROSS INCOME:	NET OPERATING INCOME:
CAP RATE:	
LANDLOAD EXPENSES: □ ASSES	SMENT □ INSURANCE □ JANITOR □ MAINTENANCE □ MANAGEMENT □ NON
☐ OTHER ☐ SECURITY ☐ TAXES	
I ANDI OAD LITH TIES:] ELECTRIC □ GARBAGE □ GAS □ NONE □ OTHER □ WATER/SEWER

SHOWING

IDX OPTION: YES NO
INTERNET LISTING DISPLAY: ☐ YES ☐ NO
INTERNET ADDRESS ALLOWED: ☐ YES ☐ NO
IDX CONSUMER COMMENT: ☐ YES ☐ NO
IDX AUTOMATED VALUATION: ☐ YES ☐ NO
<u>CLB:</u> □ YES □ NO LOCKBOX NUMBER 1: LOCKBOX NUMBER 2:
VIRTUAL TOUR BRANDED:
VIRTUAL TOUR UNBRANDED:
VOW ADDRESS ALLOWED: ☐ YES ☐ NO
<u>VOW AVM:</u> □ YES □ NO
VOW CONSUMER COMMENT: ☐ YES ☐ NO
VOW ENTIRE DISPLAY: ☐ YES ☐ NO
ACCESS CODE:
SIGN ON PROPERTY: ☐ YES ☐ NO
<u>SHOWING INSTURCTIONS:</u> □ 24 HOUR ACCESS □ APPOINTMENT-AGENT □ APPOINTMENT-ONLY
\square CENTRAL LOCK BOX \square CENTRALIZED SHOWING SYSTEM \square COMBO BOX \square COURTESY CALL
\square GATE CODE REQ. \square GATE PASS REQ. \square KEY IN OFFICE \square SEE AGENT REMARKS \square SHOW AT WILL \square SPECIAL
HOURS □ SPECIAL NOTICE
<u>SHOWING INFORMATION:</u> □ ALARM-MUST CALL OFFICE □ DAY SLEEPER □ NO A.M. □ NO SIGN
\square OCCUPIED \square OWNER OCCUPIED \square PET-MUST CALL OFFICE \square SEE AGENT REMARKS
☐ TENANT OCCUPIED ☐ UNDER CONTRUCTION ☐ VACANT
AGENT REMARKS: (500 CHARACTERS MAX)

IN-HOUSE INFORMATION: (255 CHARATER MAX)

PRICE CHANGES & EXTENSIONS

DATE://	PRICE: \$	SELLER INITIALS:	
DATE://_	PRICE: \$	SELLER INITIALS:	
DATE://	PRICE: \$	SELLER INITIALS:	
DATE://	PRICE: \$	SELLER INITIALS:	
DATE://_	PRICE: \$	SELLER INITIALS:	
DATE://	PRICE: \$	SELLER INITIALS:	
(MUST ENTER AS NEW	LISTING IF OFF MA	ARKET OVER 30 DAYS)	
MLS#:C	ROSS LINK MLS:		
PUT BACK ON MARKET	T:/	_ SELLER INITIALS:	_
PUT BACK ON MARKET	T:/	_ SELLER INITIALS:	_
PUT BACK ON MARKET	T://	_ SELLER INITIALS:	_
PUT BACK ON MARKET	T:/	_ SELLER INITIALS:	_
PUT BACK ON MARKET	¯:/	_ SELLER INITIALS:	<u>-</u>
PUT BACK ON MARKET	-://	_ SELLER INITIALS:	_
EXTENSION THROUGH	l:/	_ SELLERS INTIALS:	_
EXTENSION THROUGH	l://	_ SELLERS INTIALS:	_
EXTENSION THROUGH	l:/	_ SELLERS INTIALS:	_
EXTENSION THROUGH	l: <i>I</i>	_ SELLERS INTIALS:	_
system will be provided to Reciprocity. Owner herek	o agents who may re by waves any claims	epresent other parties, and, with the against Broker and SMLC and its	on above and property characteristics in SMLC computer he Broker's permission, will participate in SMLC Broker is employees for any and all claims, suits or causes of ove information is true and correct to the best of his/her
Owner Signature		Owner Signatu	ıre
Agent Signature		Agent Signatui	re